

Supply Chain Privacy Notice

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Robertson is committed to maintaining the privacy of our supply chain, this privacy notice describes how we collect and use personal information about our supply chain during and after your working relationship with us, in accordance with the General Data Protection Regulations (GDPR). We encourage you to read this notice carefully so that you are aware of how and why we are using the information we collect.

The information we collect and store about you

As part of our supply chain on-boarding process it is necessary for us to collect, process and store personal data about you. Categories of personal data that we collect will include:

- Personal details (e.g. your name)
- Your contact details (e.g. your address, email address and phone number)

How we use your data

Your personal data will be processed, used and stored by Robertson in the following ways:

- To complete and improve the supply chain on-boarding process
- To answer your questions and enquiries

To communicate with you and provide information about working with Robertson

Sharing personal information with third parties

Robertson will not share your data with any third party without obtaining your consent to do so.

Change of purpose

We will only use your personal information for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose. If we need to use your personal information for an unrelated purpose, we will notify you and we will explain the legal basis which allows us to do so. Please note that we may process your personal information without your knowledge or consent where this is required or permitted by law.

Data retention

We will keep your personal information for at least as long as we have a relationship with you. When deciding how long to keep your personal information we will only keep your information for a period of time taking into account our legal and regulatory obligations.

Data security

We have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. We only permit access to the data to our employees and other third parties for the purposes of onboarding, supplier compliance and management of the supply chain.

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Your duty to inform us of changes

It is important that the personal information we hold about you is accurate and current. Please keep us informed if your personal information changes during your working relationship with Robertson.

Your information

You have rights regarding your personal information, including the right to access and correct your information and, in certain limited circumstances, restrict or object to our use of it and to request erasure of your information. Please advise us of any changes to the information you have provided to us. If you do not want us to process your data, then it may have an impact on our contractual arrangements that may affect your ability to work with Robertson. If you have any complaints please contact our Data Protection Officer by sending an email to DPO@robertson.co.uk

Complaints to the ICO

You have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues. If you have a data privacy related complaint, you also have the option to direct your complaint to the Information Commissioner's Office (ICO).

Changes to this privacy notice

We reserve the right to update this privacy notice at any time, and we will provide you with a new privacy notice when we make any substantial updates. We may also notify you in other ways from time to time about the processing of your personal information.